

**INVOICE** 

[Street Address]
[City, ST ZIP]

Phone: [000-000-0000] Fax: [000-000-0000] Website: somedomain.com DATE INVOICE # CUSTOMER ID DUE DATE

| 18/08/2021 |
|------------|
| [123456]   |
| [123]      |
| 17/09/2021 |

## **BILL TO**

[Name]
[Company Name]
[Street Address]
[City, ST ZIP]
[Phone]

| DESCRIPTION                 | TAXED | AMOUNT |
|-----------------------------|-------|--------|
| [Service Fee]               |       | 230.00 |
| [Labor: 5 hours at \$75/hr] |       | 375.00 |
| [Parts]                     | Х     | 345.00 |
|                             |       |        |
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|                             |       |        |
|                             |       |        |

## OTHER COMMENTS

- 1. Total payment due in 30 days
- 2. Please include the invoice number on your check

| TOTAL    | \$<br>971.56 |
|----------|--------------|
| Other    | -            |
| Tax due  | 21.56        |
| Tax rate | 6.250%       |
| Taxable  | 345.00       |
| Subtotal | 950.00       |

Make all checks payable to [Your Company Name]

If you have any questions about this invoice, please contact  $[{\sf Name,\,Phone}\ \#,\, {\sf E-mail}]$ 

Thank You For Your Business!